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Section 1

1.1 PROGRAM OVERVIEW

The SRP Business Solutions Standard Program (Program) offered by Salt River Project (SRP), promotes the purchase of eligible high-efficiency equipment installed at qualifying customer facilities. Rebates promoted through this Program serve to reduce the incremental cost of upgrading to high-efficiency equipment, for SRP customers, above the cost of standard efficiency options. The Program offers customer rebates for a variety of measures including high-efficiency lighting equipment, HVAC equipment, refrigeration equipment, IT and data center measures, building envelope measures, and compressed air measures. Rebates for qualifying measures are available for new construction and retrofit applications.

1.2 CONTACT INFORMATION

SRP has retained Nexant, Inc. as the Program Administrator for the SRP Business Solutions Standard Program. Questions about the program can be directed to the Program Administrator via:

- **Web**: [www.savewithsrpbiz.com](http://www.savewithsrpbiz.com)
- **Telephone**
  - Customer informational hotline: (602) 236-3054
  - Lighting Alliance Contractor direct line: (602) 236-1616
  - Non-Lighting Alliance Contractor direct line: (602) 236-1611
- **Fax**: (480) 345-7601
- **Email**
  - Customer inquiries: savewithsrpbiz@srpnet.com
  - Lighting Alliance Contractor inquiries: savewithsrpbiz@srpnet.com
  - Mechanical Alliance Contractor inquiries: savewithsrpbiz@srpnet.com
- **Mail**
  SRP Business Solutions Standard Program
  3100 W Ray Rd, Suite 230
  Phoenix, AZ 85226

1.3 MANUAL USE AND ORGANIZATION

This program manual is designed for use by customers, contractors, architecture and engineering firms, energy services companies, and equipment manufacturers, outlines the rules and requirements of the SRP Business Solutions Standard Program. The manual is organized as follows:

- Section 2 – Alliance participants
- Section 3 – Addresses customer, measure, and cost eligibility requirements
- Section 4 – Discusses rebate information
- Section 5 – Outlines program participation steps

Sample program submittal forms, frequently asked questions, and other general program support information are contained in appendices at the end of this manual.
1.4 PROGRAM DATES

SRP’s FY20 Business Solutions Standard Program is effective on May 1, 2019 until April 30, 2020. All qualifying equipment must be purchased or installed in accordance with the program requirements during this period to be eligible for the Program.

Applications for non-retrofit lighting and new construction lighting measures purchased before May 1, 2020, must be received no later than July 31, 2020 to be eligible for rebates under the FY20 program (subject to rebate availability).

All retrofit lighting applications require pre-approval from SRP before purchase and/or installation. Please see Section 5 for more details.
Section 2

Alliance Participants

2.1 ALLIANCE PARTICIPANTS

As a convenience to customers, SRP provides a list of contractors, distributors, manufacturers, and other organizations (Alliance Participants) who may assist customers with SRP programs. Alliance Participants are independent contractors with respect to the Program, and are not authorized to make representations or incur obligations on behalf of SRP. Participation as an Alliance Participant does not constitute an endorsement by SRP, nor does it certify or guarantee the quality of work performed.

A listing of Alliance Participants with experience in identifying project opportunities is available online at www.savewithsrpbiz.com or by contacting the Program Administrator.

To be listed as an Alliance Participant, interested firms should download the application form from the SRP website www.savewithsrpbiz.com or contact the Program Administrator and request an application. A sample Alliance Participant application is provided in Appendix A of this manual.
3.1 CUSTOMER ELIGIBILITY

To participate in the Program, a customer must install qualifying measures in a facility on an SRP non-residential retail electric price plan. Table 3.1 lists the customer price plans eligible for the program.

<table>
<thead>
<tr>
<th>Description</th>
<th>Price Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Service</td>
<td>E-31</td>
</tr>
<tr>
<td>Time-of-Use General Service</td>
<td>E-32</td>
</tr>
<tr>
<td>Super Peak Time-of-Use General Service</td>
<td>E-33</td>
</tr>
<tr>
<td>M-Power for Pre-Pay General Service</td>
<td>E-34</td>
</tr>
<tr>
<td>Standard General Service</td>
<td>E-36</td>
</tr>
<tr>
<td>Standard Pumping Service</td>
<td>E-47</td>
</tr>
<tr>
<td>Time-of-Week Pumping Service</td>
<td>E-48</td>
</tr>
<tr>
<td>Standard Large General Service</td>
<td>E-61</td>
</tr>
<tr>
<td>Primary Large General Service</td>
<td>E-63</td>
</tr>
<tr>
<td>Substation Large General Service</td>
<td>E-65</td>
</tr>
<tr>
<td>Substation Large General Service with Interruptible Load</td>
<td>E-66</td>
</tr>
</tbody>
</table>

Customers can verify their price plan by looking on a recent bill. Figure 3.1 shows where to find the price plan and account number on a typical SRP customer bill. Customers with questions regarding their account should contact the Program Administrator or their SRP Account Manager.
For the purposes of SRP’s energy efficiency programs, a customer is defined as a company or organization that receives electric service from SRP under an approved SRP price plan. A customer may be a holder of a single account, multiple accounts in aggregate or corporate accounts. A customer who is the holder of multiple accounts or corporate accounts with a single SRP customer identification number will be considered a single customer and may participate in multiple SRP programs subject to rebate caps and program requirements.

SRP retains the right to make final determination of customer eligibility.
3.2 **MEASURE ELIGIBILITY**

SRP Business Solutions Standard Program offers rebates for a variety of measures as shown in Table 3.2.

**Table 3.2: SRP Business Solutions Standard Program Measures**

<table>
<thead>
<tr>
<th>Lighting</th>
<th>HVAC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lighting equipment</td>
<td>Chillers</td>
</tr>
<tr>
<td>Lighting controls</td>
<td>Multi-split VRF</td>
</tr>
<tr>
<td><strong>IT and Data Centers</strong></td>
<td>Advanced RTU Controller</td>
</tr>
<tr>
<td>Network computer power</td>
<td>CO and CO2 sensors</td>
</tr>
<tr>
<td>management</td>
<td>VFDs on Kitchen Exhaust Hoods</td>
</tr>
<tr>
<td>High efficiency servers</td>
<td>Domestic HW pump VFD</td>
</tr>
<tr>
<td>Server virtualization</td>
<td>EMS</td>
</tr>
<tr>
<td>CRAC</td>
<td>Evaporative cooling</td>
</tr>
<tr>
<td>EC motors for CRACs/CRAHs</td>
<td>Electronically commutated motors</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Refrigeration</th>
<th>Building Envelope</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anti-sweat heater controls</td>
<td>Hotel room occupancy controls</td>
</tr>
<tr>
<td>Auto door closers</td>
<td>Outside air economizers</td>
</tr>
<tr>
<td>Condenser fan VFD</td>
<td>Communicating smart thermostats</td>
</tr>
<tr>
<td>Dock door seals and Strip Curtains</td>
<td>PTAC/PTHP</td>
</tr>
<tr>
<td>Door gaskets</td>
<td>Unitary AC and HP</td>
</tr>
<tr>
<td>Evaporative condenser</td>
<td>VFDs</td>
</tr>
<tr>
<td>Evaporator fan VFD</td>
<td>Window Film</td>
</tr>
<tr>
<td>Fast-acting doors</td>
<td>Shade Screens</td>
</tr>
<tr>
<td>Floating head pressure controls</td>
<td></td>
</tr>
<tr>
<td>High-efficiency compressors</td>
<td></td>
</tr>
<tr>
<td>Suction pipe insulation for refrigerators and freezers</td>
<td></td>
</tr>
<tr>
<td>Beverage and snack machine controls</td>
<td></td>
</tr>
<tr>
<td>Reach-in cooler controls</td>
<td>Compressed Air</td>
</tr>
<tr>
<td></td>
<td>Desiccant dryers</td>
</tr>
<tr>
<td></td>
<td>Low pressure drop filters</td>
</tr>
<tr>
<td></td>
<td>Zero loss condensate drains</td>
</tr>
<tr>
<td></td>
<td>Storage capacity</td>
</tr>
<tr>
<td></td>
<td>Refrigerated cycling dryers</td>
</tr>
<tr>
<td></td>
<td>VFD compressors</td>
</tr>
</tbody>
</table>
Section 4
Rebate Information

4.1 REBATE AVAILABILITY

Rebate funding for the SRP Business Solutions Standard Program is limited and applications will be accepted on a first-come, first-served basis until all rebate funding has been committed. After that time, Customers will be given the option to be placed on a waiting list in the order requests were received by SRP. Separate rebate budgets may be established for lighting and non-lighting measures. Current availability of rebate funds can be checked at www.savewithsrpbiz.com or by contacting the Program Administrator. Customers may reserve rebate funding for the project by submitting a Rebate Reservation Request prior to purchasing and installing eligible measures.

4.2 REBATE MINIMUM & CAPS

SRP’s Business Solutions programs allow customers to participate in multiple programs subject to the rebate minimum and cap established by SRP. The minimum rebate amount per project is $100. Therefore, the estimated rebate amount per project (as calculated per the Lighting Application or Non-Lighting Application) must be greater than or equal to $100 to be eligible.

The rebate cap is the maximum rebate amount that a customer is eligible to be paid for that program year. For FY20, the rebate cap is $300,000 per customer per program year for all SRP Business Solutions programs. SRP reserves the right to waive or adjust the rebate cap on a case by case basis and determine at their sole discretion the program year to which a rebate is attributed.

4.3 REBATE AMOUNTS

FY20 Specific details regarding available measure rebate levels are provided in the Rebate Applications. Please visit www.savewithsrpbiz.com, contact an Alliance Participant, or contact the Program Administrator for the most recent copies of the Rebate Applications.

Only the rebate for lighting measures is based on the amount of demand reduction achieved through the installation of eligible measures. Calculation of demand reduction differs for retrofit and new construction lighting projects. Descriptions of the calculation methods are described below.

**Lighting – Retrofits (LED installation only)**

Demand reduction is found by subtracting the approved fixture wattage for eligible measures from the baseline fixture wattage. The baseline fluorescent lighting equipment in retrofit applications will be a T-8 ES lamp (32-watt) with normal electronic ballast, or the efficiency of the existing equipment, whichever is higher. Approved fixture wattages are contained in the Lighting Application and will not be subject to modification.

Rebates for retrofit lighting projects are intended to offset the costs associated with the one-to-one retrofit of fixtures. Existing fixtures that are either 1) being decommissioned but left in place, or 2) permanently removed resulting in a reduction in overall fixture count within a space, will be excluded from the kW savings calculation that is used to determine the rebate.

If the rebate amount in the final application for installed retrofit lighting measures exceeds the pre-approved rebate amount, SRP, at its discretion, may consider payment of rebates up to 120% of the pre-approved rebate amount.

**Lighting – New Construction**

Demand reduction is found by subtracting the proposed total installed fixture wattage from the baseline building wattage. Baseline lighting power densities for new construction projects will be established from the lighting power densities by building type from ASHRAE 90.1 – 2010 and shown in Table 4.1. Baseline building wattage can then be found by multiplying the baseline lighting power density by the building area. Proposed fixture wattages will be taken from approved wattages contained in the Lighting Application and will not be subject to modification.
Equipment installed in facilities containing more than one building type may submit a Lighting Application for each building type that the facility occupies.

Table 4.1 ASHRAE 90.1 – 2010 Lighting Power Densities by Building Area Type

<table>
<thead>
<tr>
<th>Building Area Type</th>
<th>W/ft²</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automotive Facility</td>
<td>0.82</td>
</tr>
<tr>
<td>Convention Center</td>
<td>1.08</td>
</tr>
<tr>
<td>Court House</td>
<td>1.05</td>
</tr>
<tr>
<td>Dining: Bar Lounge/Leisure</td>
<td>0.99</td>
</tr>
<tr>
<td>Dining: Cafeteria/Fast Food</td>
<td>0.90</td>
</tr>
<tr>
<td>Dining: Family</td>
<td>0.89</td>
</tr>
<tr>
<td>Dormitory</td>
<td>0.61</td>
</tr>
<tr>
<td>Exercise Center</td>
<td>0.88</td>
</tr>
<tr>
<td>Fire Station</td>
<td>0.71</td>
</tr>
<tr>
<td>Gymnasium</td>
<td>1.0</td>
</tr>
<tr>
<td>Healthcare-Clinic</td>
<td>0.87</td>
</tr>
<tr>
<td>Hospital</td>
<td>1.0</td>
</tr>
<tr>
<td>Hotel</td>
<td>1.0</td>
</tr>
<tr>
<td>Library</td>
<td>1.18</td>
</tr>
<tr>
<td>Manufacturing Facility</td>
<td>1.11</td>
</tr>
<tr>
<td>Motel</td>
<td>0.88</td>
</tr>
<tr>
<td>Motion Picture Theater</td>
<td>0.83</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Building Area Type</th>
<th>W/ft²</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multi-Family</td>
<td>0.60</td>
</tr>
<tr>
<td>Museum</td>
<td>1.06</td>
</tr>
<tr>
<td>Office</td>
<td>0.90</td>
</tr>
<tr>
<td>Parking Garage</td>
<td>0.25</td>
</tr>
<tr>
<td>Penitentiary</td>
<td>0.97</td>
</tr>
<tr>
<td>Performing Arts Theater</td>
<td>1.39</td>
</tr>
<tr>
<td>Police Station</td>
<td>0.96</td>
</tr>
<tr>
<td>Post Office</td>
<td>0.87</td>
</tr>
<tr>
<td>Religious Building</td>
<td>1.05</td>
</tr>
<tr>
<td>Retail</td>
<td>1.4</td>
</tr>
<tr>
<td>School/University</td>
<td>0.99</td>
</tr>
<tr>
<td>Sports Arena</td>
<td>0.78</td>
</tr>
<tr>
<td>Town Hall</td>
<td>0.92</td>
</tr>
<tr>
<td>Transportation</td>
<td>0.77</td>
</tr>
<tr>
<td>Warehouse</td>
<td>0.66</td>
</tr>
<tr>
<td>Workshop</td>
<td>1.2</td>
</tr>
</tbody>
</table>
5.1 OVERVIEW

This section provides information on participating in the SRP Business Solutions Standard Program including the application process, required submittals and milestones.

The participation procedures for the Program can be divided into two categories:

1. Retrofit lighting measures
2. Non-retrofit lighting measures which includes new construction lighting and non-lighting measures

Table 5.1 provides a general summary of the participation steps for these two categories. Detailed information about each participation process is provided in the balance of this section.

### Table 5.1: SRP Business Solutions Standard Program Customer Participation Overview

<table>
<thead>
<tr>
<th>Participation Steps</th>
<th>Retrofit Lighting</th>
<th>Non-Retrofit Lighting Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 1</td>
<td>Submit Lighting Application to obtain pre-approval from SRP</td>
<td>Optional: Submit a Non-Lighting Application or Lighting Application to Request a Rebate Reservation</td>
</tr>
<tr>
<td>Step 2</td>
<td>After receiving approval from SRP, purchase and install eligible measure(s)</td>
<td>Purchase and install eligible measure(s)</td>
</tr>
<tr>
<td>Step 3</td>
<td>Resubmit the Lighting Application with installed measures and supporting documents</td>
<td>Submit Non-Lighting Application or Lighting Application and supporting documents</td>
</tr>
</tbody>
</table>

Customers are advised to review the comprehensive suite of SRP’s program offerings to identify the most appropriate program to meet their needs. A brief overview of available program offerings is presented in Appendix B of this manual. All program questions can be directed to the Program Administrator.

5.2 APPLYING FOR RETROFIT LIGHTING MEASURES

Customers with eligible lighting retrofit measures can participate in the SRP Business Solutions Standard Program by adhering to the following basic steps:

- **Step 1:** Prepare and submit a Lighting Application (Note: Customers that purchase, or agree to purchase by signing a purchase order or contract, or install lighting equipment prior to receiving approval of the Lighting Application from SRP will not be eligible for Program participation or rebates)
- **Step 2:** Purchase and install the qualifying measures after receiving written approval from SRP
- **Step 3:** Resubmit the Lighting Application with installed measures and measure documentation

Figure 5.1 shows a graphical representation of the participation process for retrofit lighting measures. Additional information about each step is summarized below.
Step 1 – Submit a Lighting Application for Pre-Approval from SRP

Customers must submit a completed electronic copy of the Lighting Application, Design Lights Consortium (DLC) or Energy Star current product approved screenshot, and an ink signed copy of the Terms and Conditions (contained in the application workbook) to the Program Administrator for pre-approval before purchasing, installing, or signing a purchase order or contract agreeing to purchase or install any lighting equipment for retrofit projects.
Customers who purchase, install, or sign a purchase order or contract agreeing to purchase or install retrofit lighting equipment prior to receiving pre-approval of the Lighting Application from SRP will not be eligible for rebates.

The Lighting Application is a Microsoft® Excel-based application available for download online at www.savewithsrpbiz.com, by contacting the Program Administrator, or from an Alliance Participant. The Lighting Application requests the following information:

- Customer information including customer site(s), SRP account number(s), and customers federal tax identification number
- Facility information for the installation site such as building type and facility square footage
- Existing and proposed lighting equipment including location, type, and quantity
- Third-party payee information should the customer elect to have the rebate paid to a third-party approved SRP Trade Alliance member
- Ink signed customer acceptance of Program terms and conditions

Equipment eligibility information can also be found in the Lighting Application available for download online at www.savewithsrpbiz.com, by contacting the Program Administrator, or from participating Alliance Contractors.

SRP may request clarification or additional information (including, but not limited to, manufacturer's specification sheets demonstrating equipment to be installed complies with the program requirements) if necessary to complete the review process. Customers will have 14 days to respond to such requests. If the clarification or additional information is not forthcoming, SRP may choose to discontinue its evaluation and reject the customer’s application or a proposed measure.

SRP may also conduct an inspection of the existing equipment, at their sole discretion, to verify the information submitted in the Lighting Application. The pre-installation inspection requires the presence of at least one representative of the customer who is familiar with the proposed measures and the facility so that all parties can identify any discrepancies. If the inspection cannot be completed in a timely manner because the representative(s) is unfamiliar with the facility or measures, the project site will fail the inspection and SRP may reject the customer’s application.

Upon completion of any pre-inspections or requests for additional information, SRP will review the application and eligibility of the proposed measures. SRP will target completing review activities within 14 days of receiving a fully completed Lighting Application and any subsequently requested supporting information. Customer will be notified in writing regarding their pre-approval status and receive a copy of the Lighting Application identifying the proposed measures approved for installation. The pre-approval notification will state the estimated rebate amount and the rebate application deadline. The estimated rebate amount will be reserved for the customer project until the rebate application deadline. Any rebate requests for installed equipment submitted after the rebate application deadline will be subject to funding availability.

Step 2 – Purchase and Install Proposed Retrofit Lighting Measures

After receiving written pre-approval from the Program Administrator, customers may purchase and install the proposed measures identified in your Lighting Application received with your pre-approval notification.

Please note: rebates will not be paid for any variation in pre-approved measures including increases in quantity without prior written approval from the Program Administrator. The estimated rebate amounts stated in the customer pre-approval notification will only be reserved until the rebate application deadline unless otherwise approved in writing by the Program Administrator.
Step 3 – Re-submit the Lighting Application for Final Approval

After installation, customers must notify the Program Administrator and submit an updated version of the Lighting Application reflecting actual installed measures and a copy of receipts or invoices for equipment and installation identifying the purchase and installation dates of the installed equipment. If a final Lighting Application is submitted after the rebate application deadline, the estimated rebate amount will be subject to rebate funding availability. If the rebate amount in the Lighting Application for the installed Lighting Measures exceeds the estimated rebate amount provided in a pre-approval notification, SRP may consider payment of costs up to 120% of the estimated rebate amount of the most recent notification for the specified project site.

Upon submittal, SRP will review the final installed measures. SRP may request clarification or additional information (including, but not limited to, manufacturer's specification sheets demonstrating equipment to be installed complies with the program requirements), if necessary, to complete the review process. Customers will have 14 days to respond to such requests. If the clarification or additional information is not forthcoming, SRP may choose to discontinue its evaluation and reject the customer’s application or a proposed measure.

SRP may also conduct an inspection of the installed lighting measures, at their sole discretion, to verify the information submitted in the Lighting Application. The post-installation inspection requires the presence of at least one representative of the customer who is familiar with the installed measures and the facility so that all parties can identify any discrepancies. If the inspection cannot be completed in a timely manner because the representative(s) is unfamiliar with the facility or measures, the project site will fail the inspection and SRP may reject the customer’s application. SRP retains the right to inspect the installed measure(s) up to two years following installation.

SRP will target completing review activities and issuing rebate payments for any approved installed measure(s) within four (4) to six (6) weeks of receiving notice of measure installation, final Lighting Application, and any subsequently requested supporting information from the customer.

5.3 NON-RETROFIT LIGHTING MEASURES

Customers with eligible non-retrofit lighting measures can participate in the SRP Business Solutions Standard Program by adhering to the following basic steps:

- **Step 1:** *(Optional):* Submit a Rebate Reservation Request (Non-Lighting and New-Construction Lighting measures only)*
- **Step 2:** Purchase and install the qualifying measures after approval from SRP
- **Step 3:** Submit a Non-Lighting Application or Lighting Application

Figure 5.2 shows a graphical representation of the participation process for non-retrofit lighting measures. Additional information about each step is summarized below.
Step 1 (Optional) – Submit a Rebate Reservation Request (Non-Lighting or New-Construction Lighting measures only)

Customers who plan to apply for a rebate for a non-lighting or new-construction lighting measures, but who need some time to complete the installation and/or to gather the required supporting documents, may request a rebate reservation. Rebate reservations give you 90 days to complete the project and submit a completed application. To request a rebate reservation, complete and submit a Non-Lighting or Lighting rebate application, checking the "Rebate Reservation Only” box on the application. This lets us know that you will be submitting a completed application and all required supporting documents at a later date.

The Rebate Reservation Request requires the following information:

- Customer information including customer site(s), SRP account number(s), and customers federal tax identification number
- Facility information for the installation site such as building type and facility square footage
- Proposed lighting and/or non-lighting equipment including location, type, and quantity
Third-party payee information should the customer elect to have the rebate paid to a third-party approved SRP Trade Alliance member

Ink signed customer acceptance of Program terms and conditions

Applications submitted for Rebate Reservation Requests will be reviewed on a first-come, first-served basis until all program funding has been committed. SRP will review the rebate request and notify the customer of its status. Customers will typically be notified of the status of Rebate Reservation Requests by the Program Administrator within seven (7) days of receipt of a completed request form.

Customer will receive a Rebate Reservation Request Receipt Letter identifying the amount of the rebate funds that have been reserved for the customers proposed project and the reservation deadline which is the final date for which funding will be reserved for the proposed project. Applications submitted for installed measures with rebate amounts that exceed the reserved rebate amount will be subject to funds availability and the rebate caps outlined in Section 4.

Step 2 – Purchase and Install Qualifying Measures

Customers are responsible for the purchase and installation of qualifying measures. A listing of approved Alliance Participants that can help support this process is available online at www.savewithsrpbiz.com.

Step 3 – Submit Non-Lighting Application or Lighting Application

For HVAC, building envelope, controls, refrigeration, and compressed air measures customers must submit a completed Non-Lighting Application and a dated copy of the invoice(s) for equipment and installation.

For new construction lighting measures, customers must submit a completed electronic copy of the Lighting Application and ink signed copy of the Customer Terms and Conditions (presented in the workbook) to the Program Administrator and a dated copy of the invoice(s) for equipment and installation.

The Lighting Application and the Non-Lighting Application are Microsoft® Excel-based applications. Both are available for download online at www.savewithsrpbiz.com, by contacting the Program Administrator, or from participating Alliance Participants. Both items request the following information:

- Customer information including customer site(s), SRP account number(s), and customers federal tax identification number
- Facility information for the installation site such as building type and facility square footage
- Proposed lighting and/or non-lighting equipment including location, type, and quantity
- Third-party payee information should the customer elect to have the rebate paid to a third-party SRP approved Trade Alliance member
- Customer acceptance of Program terms and conditions
Additional information is available in the Rebate Applications, which identify equipment eligibility, rebate amounts, and any equipment specific instructions for application submittal including additional documentation. Please visit www.savewithsrpbiz.com, contact a participating Alliance Contractor, or contact the Program Administrator for the most recent copies of the Rebate Applications.

Upon submittal, SRP will review the final installed measures. SRP may request clarification or additional information (including, but not limited to, Design Lights Consortium (DLC) or Energy Star product approved screenshots, and/or manufacturer's specification sheets demonstrating equipment to be installed complies with the program requirements), if necessary, to complete the review process. Customers will have 14 days to respond to such requests. If the clarification or additional information is not forthcoming, SRP may choose to discontinue its evaluation and reject the measure(s) customer’s application or a proposed measure.

SRP may also conduct an inspection of the installed measure(s), at their sole discretion, to verify the information submitted by the customer. The post-installation inspection requires the presence of at least one representative of the customer who is familiar with the installed measure(s) and the facility so that all parties can identify any discrepancies. If the inspection cannot be completed in a timely manner because the representative(s) is unfamiliar with the facility or measures, the project site will fail the inspection and SRP may reject the customer’s application. SRP retains the right to inspect the installed measure(s) up to two years following installation.

SRP will target completing review activities and issuing rebate payments for any installed measure(s) within four (4) to six (6) weeks of receiving a completed Non-Lighting Application or Lighting Application, and any subsequently requested supporting information from the customer.
Appendix A  SRP Energy Efficiency Programs

SRP offers a range of energy efficiency opportunities to help non-residential customers save energy and money. Reduced energy costs, technical assistance, and/or incentives are available for qualifying customers. A summary of other available non-residential energy efficiency programs is provided below. Additional information regarding eligibility requirements, rebates, and participation processes is available at www.savewithsrpbiz.com or by contacting the Program Administrator.

**SRP Business Solutions Standard Program**

The SRP Business Solutions Standard Program promotes the purchase of industry-proven, high-efficiency equipment. Rebates serve to buy down the difference between the cost of high-efficiency and standard equipment, thereby making the high-efficiency equipment a more attractive option for customers. Rebates are available for qualifying lighting, HVAC, data center, building envelope, compressed air, and refrigeration measures.

**SRP Business Solutions Custom Program**

The SRP Business Solutions Custom Program provides a comprehensive platform for cost-effective non-residential energy efficiency projects not addressed by the SRP Business Solutions Standard Program. One of the primary goals of the program is to obtain verifiable, cost-effective and persistent electrical energy savings that result from the installation of energy efficiency measures.

In addition to equipment rebates, SRP offers eligible customers the opportunity to receive energy efficiency assessments performed by a Qualified Service Provider (QSP). These assessments focus on a predefined system or scope of energy efficiency business practices, strategies and capital improvement opportunities, and can provide both initial and investment grade reports to assist customers in screening, evaluating and prioritizing complex energy efficiency projects.

**SRP Business Solutions Small Business Program**

The SRP Business Solutions Small Business Program promotes the purchase of high-efficiency lighting in small commercial and industrial facilities. Free audits are available to qualifying customers to help identify lighting efficiency opportunities. Rebates are also available to pre-approved installation contractors to buy down the difference between the cost of high-efficiency lighting and standard lighting, thereby making the high-efficiency equipment a more attractive option for customers. Rebates are available for qualifying lighting measures.
Appendix B

Resources

A brief listing of energy efficiency resources available on the Web is provided below.

- AHRI Online Directory of Certified Equipment. The Air Conditioning, Heating and Refrigeration Institute (AHRI) is a national trade association of HVAC equipment manufacturers. A publicly available online directory lists detailed equipment information for all certified equipment. (www.ahridirectory.org)

- Air Conditioning Contractors of America (ACCA). The ACCA is a non-profit organization representing HVAC contractors in the U.S. Current industry information and resources are available from their web site. (www.acca.org)

- Consortium for Energy Efficiency (CEE). CEE is a non-profit organization that develops national initiatives to promote the manufacture and purchase of energy-efficient products and services. (www.cee1.org)


- ENERGY STAR. ENERGY STAR is a government-backed program designed to help consumers increase their energy efficiency. (www.energystar.gov)

- Electrical Apparatus Service Association, Inc. (EASA). EASA provides its members with current information on materials, equipment, and technological advances in the electromechanical industry. (www.easa.com)

- Motor Decisions Matter. Motor Decisions Matter is a national program encouraging proper motor selection and management. The program is supported by a number of industry trade groups and orchestrated by the Department of Energy’s Office of Industrial Technologies. (www.motorsmatter.org)

- National Electrical Manufacturers Association (NEMA). The Motor and Generator section of NEMA has developed an industry standard for premium efficiency motors. (www.nema.org)

- US Green Building Council (USGBC). USGBC is composed of more than 13,500 organizations from across the building industry that are working to advance structures that are environmentally responsible, profitable, and healthy places to live and work. (www.usgbc.org)

- Design Lights Consortium (DLC) is a non-profit organization whose mission is to drive efficient lighting by defining quality, facilitating through leadership, and delivering tools and resources to the lighting market through open dialogue and collaboration. (www.designlights.org)
Appendix C

Frequently Asked Questions

Do I qualify for this program?

The SRP Business Solutions Standard Program is available to all SRP non-residential retail electric customers in SRP’s service territory. Customers’ rate schedules can be verified by looking at a recent SRP electric bill.

How long will this program be available?

Customers will be able to receive rebates from this program in its current form for equipment purchased from May 1, 2019 through April 30, 2020 and installed through April 30, 2020, subject to rebate availability. SRP anticipates the SRP Business Solutions Standard Program to be an integral part of its future resource plan moving forward.

Is there a maximum or minimum rebate amount that I can receive from this program?

Customers are limited to $300,000 per customer per program year from participation in all programs offered by SRP. The minimum rebate amount required for participation in the SRP Business Solutions Standard Program is $100 per project.

What type of equipment is available for rebates through this program?

The SRP Business Solutions Standard Program offers rebates for lighting, IT & data center, HVAC, building envelope, refrigeration and compressed air equipment. Specific eligibility requirements can be found in the Rebate Applications or Program Manual available online at www.savewithsrpbiz.com or by contacting the Program Administrator.

What if my project involves energy efficient equipment that is not covered by this program?

SRP offers rebates through a number of energy efficiency programs, including programs for custom efficiency projects. Information about these programs including customer and project eligibility requirements can be found online at www.savewithsrpbiz.com or by contacting the Program Administrator.

What if the equipment specifications or scope of my completed project differs from the description in the Rebate Reservation Request?

SRP recognizes that project plans and specifications may change as installations are made. Complete equipment descriptions are to be included in the final documentation sent to SRP. Rebates may exceed the amount reserved by the Rebate Reservation Request subject to rebate availability and rebate restrictions of the program.

Can I assign my rebate to someone else?

Customers have the option of assigning rebates to a third party payee such as a parent company, or to a trade ally (the trade ally must be an SRP Energy Efficiency Alliance Partner). A section of the application is dedicated to rebate payment designation.

Can I submit multiple Non-Lighting Applications or Lighting Applications?

Customers are encouraged to maximize their energy savings by undertaking comprehensive facility-wide energy efficiency upgrade projects. However a single customer may submit multiple applications for different projects throughout the program year. Customer rebate caps still apply.

What kind of documentation is required to participate in this program?

All customers must submit a copy of a dated paid sales receipt or invoice upon project completion. This allows SRP to verify the date of equipment purchase. Additional documentation, such as manufacturer specification sheets, may be requested for specific equipment types. The Non-Lighting Application contains a list any documents that must be submitted for a specific measure.
How should I apply if my building efficiency upgrade includes installations of lighting and other equipment?

Customers with a project involving both lighting upgrades and eligible mechanical equipment must submit a Lighting Application and a Non-Lighting Application even if the installations are part of the same upgrade project.

Where can I find out more about this program?

Customers can learn more about the SRP Business Solutions Standard Program and other SRP programs in the following ways:

- **Web**
  - [www.savewithsrpbiz.com](http://www.savewithsrpbiz.com)

- **Telephone**
  - (602) 236-3054

- **Fax**
  - (480) 345-7601

- **Email**
  - savewithsrpbiz@srpnet.com
Appendix D  

SRP Service Area Map

An illustration of SRP’s service area is provided below. A more detailed map of SRP service area is available by contacting the Program Administrator.
Customer informational hotline: (602) 236-3054
Lighting Alliance Participant direct line: (602) 236-1616
Mechanical Alliance Participant direct line: (602) 236-1611
savewithsrpbiz@srpnet.com